



Ambasciata d'Italia
Teheran

Embassy of Italy in Tehran

Document Checklist for Study Visa - University enrolment

1. Application Form (D) duly filled and signed.
2. Two recent photographs (not photoshopped) 35x40 mm with white background, NOT attached to the forms.
3. Confirmation of pre-admission to the chosen course via the University portal. Applications may be submitted exclusively by those in possession of pre-enrolment validated unconditionally — or subject to conditions solely in cases where a language proficiency test or an admission test has yet to be taken.
4. University admission letter accompanied by Form A completed and signed.
5. Certified copy of the identity card (*shenasnameh*) and the original official translation in Italian (plus a copy), legalized by the Ministry of Foreign Affairs and the Ministry of Justice.
 - a. The original identity document must be shown at the counter when submitting the visa application
6. Original and a copy of the first page of the passport (A4 size). The minimum passport validity should be 3 months after the visa expiration date, with at least two unused passport pages.
7. Accommodation availability: hotel reservation (the cost must be visible) in the name of the applicant, or rental contract already signed, or guarantee of availability of accommodation at the University residence, or declaration of hospitality. In this latter case, also provide an invitation letter (tourist visa form) and a copy of the inviting person's documents (ID card / passport, valid residence permit). If the inviting party declares to host the visa applicant at their home, it is necessary to provide documents relating to the inviting party's place of residence (rental contract and registration receipt) – this request does not apply to Italian / EU citizens.
8. Language certification (2 years validity). Copy of the certificate proving language proficiency at a level no lower than B2:
 - a. For courses in English, certified with at least the minimum marks indicated:
IELTS – 6; TOEFL – 78; FCE – 169
 - b. For courses in Italian, at least level B2 of the certifications recognized by the MUR for the purpose of obtaining the "Italian Quality Certification" (CLIQ) - CELI, CILS, Roma Tre and Dante Alighieri.
9. For Three-year Bachelor and single-cycle degree courses:
 - a. Original of the Italian official translation of the final secondary school diploma, obtained with at least 12 years of schooling and four-year report, legalized by the Ministry of Foreign Affairs and the Ministry of Justice.
 - b. Original of the Italian or English translation of the degrees prior to the last graduation degree. These documents do not need to be legalized.
 - c. The original certificates must be shown at the counter when submitting the visa application.
10. For Master's degree and level II diploma courses:
 - a. Original of the Italian official translation of the bachelor's degree and four-year report, legalized by the Ministry of Foreign Affairs and the Ministry of Justice.
 - b. Original of the Italian or English translation of the degrees prior to the last graduation degree. These documents do not need to be legalized.
 - c. The original certificates must be shown at the counter when submitting the visa application.
11. Proof of possession of the minimum economic requirements for the intended stay, equal to **10.179,85 Euros**, for each month of the academic year.
12. The availability of 10.179,85 Euros must be proven through personal means or resources belonging to a family member (up to 4th degree) or guaranteed by foreign or Italian citizens residing in Italy or provided by reliable foreign institutions and bodies. The exhibition of cash or a bank guarantee is not suitable for this requirement. The Visa Office holds the right to request additional documents regarding the financial situation of the guarantor. The mentioned documents are aimed at demonstrating with certainty that the guarantor, on a monthly basis, possesses sufficient financial means to fully support the visa applicant once in Italy.

13. Bank statement for at least the last 6 months, in English (the applicant may submit a bank statement covering a longer period). The issue date of the bank statement must not be earlier than one week from the date of submission of the visa application.
 - a. If the account of a family member is presented, the following documents must be attached: *shenasnameh* and documents certifying the relation of the family member (translated into Italian and legalized by the Ministry of Foreign Affairs and the Ministry of Justice), employment contract or documentation certifying the work position, social insurance, declaration of income (translated into Italian /English).
 - b. The original identity documents must be shown at the counter when submitting the visa application.
14. Proof of sufficient financial means to cover the cost of repatriation to Iran, in addition to the minimum requirement of EUR 10,179.85, which may also be demonstrated by the presentation of a return ticket.
15. Health insurance covering medical treatment and hospitalization, either through a contract with Italian institutions or companies, or through an international policy accompanied by a consular declaration attesting to its validity in Italy, its duration, and the forms of assistance provided, which must not entail any limitations with respect to the standard rates established for hospitalization for the entire duration of the policy.
16. Copy of the airline ticket in the applicant's name. The outward flight must be consistent with the start of the course of study.

****For applicants of Afghan nationality****

Given the impossibility of recognizing documents or certifications issued by the Afghan authorities, in the case of identity documents it is necessary to provide documentation issued by the Afghan diplomatic-consular representations in Italy or in Iran (in the latter case the documents must be legalized by the competent Iranian authorities).

Declaration by the visa applicant

The absence of one or more documents required in this checklist may result in the rejection of the application. The validation of the pre-enrolment application for a course of study and the related documentation produced by the institutions of higher education in Italy, as well as the presentation of a complete file with all the required documentation, do not guarantee the issuing of the visa; the final decision is exclusive competence of the Embassy. **The Italian Embassy reserves the right to invite applicants for a consular interview.** Pursuant to the articles. 331 and 332 of the Italian CPP, in the case of presentation of false documentation, a complaint will be filed with the Italian judicial Authority, and a report will be made to the Schengen partner countries.

Applicant's signature

Date



Embassy of Italy in Tehran

ACADEMIC YEAR/ANNO ACCADEMICO.....

CANDIDATE INFORMATION/DATI DEL CANDIDATO

SURNAME/COGNOME:.....

NAME/NOME:.....

GENDER/SESSO: Male / Female

FATHER'S NAME/PATERNITA':.....

DATE OF BIRTH/DATA DI NASCITA:.....

PLACE OF BIRTH/LUOGO DI NASCITA:.....

MARITAL STATUS/STATO CIVILE:.....

NAME AND SURNAME OF SPOUSE/NOME E COGNOME DEL

CONIUGE:.....

ADDRESS IN IRAN/INDIRIZZO IN IRAN:

..... TEL 1 (Mobile)/(CELL):.....

TEL 2 (Home)/(CASA):

TEL 3 (Parents)/(GENITORI):

DEGREE TITLE OBTAINED/TITOLO DI STUDIO CONSEGUITO:

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DATE OF GRADUATION/DATA CONSEGUIMENTO TITOLO DI STUDIO:

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REPORTED GPA/VOTO FINALE DEL TITOLO CONSEGUITO:

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CHOSEN UNIVERSITY COURSE/CORSO DI LAUREA PRESCELTO:

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CHOSEN UNIVERSITY (CITY)/UNIVERSITA' PRESCELTA (CITTA'):

.....

EMAIL:.....

DATE/DATA:.....

SIGNATURE/FIRMA